

**BUILDING PERMIT  
CITY OF HORSESHOE BEND  
HORSESHOE BEND, AR 72512  
870-670-5113**

Date \_\_\_\_\_

Street address of Job \_\_\_\_\_

Addition or Tract \_\_\_\_\_ Lot No. \_\_\_\_\_

Owner \_\_\_\_\_ Address & Phone No. \_\_\_\_\_

Builder \_\_\_\_\_ Address & Phone No. \_\_\_\_\_

Builder's Business License No. \_\_\_\_\_

**DESCRIPTION OF WORK:**

**COST OF WORK** \_\_\_\_\_ **PERMIT FEE** \_\_\_\_\_

- This permit is issued subject to the restrictions and covenants of the Horseshoe Bend Municipal Code.
- **Your property may be subject to a Bill of Assurance;** the City accepts no responsibility if this permit conflicts with any of its provisions.
- This permit is void after one year from the date of issuance. It may be renewed at the discretion of the Building Committee. It becomes void if work is not started within six months or if work is abandoned or suspended for a period of six months after work is begun.

**CONDITIONS:**

**The building setbacks applicable to this property are:**

**From the front lot line** \_\_\_\_\_ **feet.**

**From the rear lot line** \_\_\_\_\_ **feet.**

**From the side lot lines** \_\_\_\_\_ **feet.**

I have read this permit and it is true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any other law or deed restriction regulating construction or the performance of construction. **(See reverse for additional information)**

**Signature of Owner** \_\_\_\_\_

**Or**

**Signature of Builder or Authorized Agent** \_\_\_\_\_

**Two signatures required for authorization by Building Committee or designee.**

**Name/Title** \_\_\_\_\_

## **BUILDING PERMITS CITY OF HORSESHOE BEND**

**All applications for building permits will be accepted on Tuesday between the business hours of 8:30 - 9 a.m. Guidelines for obtaining a permit are as follows:**

**All applicants for permits for residential and commercial new construction and/or structural additions, including re-roofing jobs, shall provide the following information, where applicable, as a prerequisite for obtaining said permit:**

- (A) It is incumbent upon the party applying for the building permit to review and make sure that the building project being considered is in compliance with the Bill of Assurance for the addition involved. Said Bill of Assurance may be obtained at City Hall for a nominal fee.**
- (B) Complete building plans, including detailed foundation plan.**
- (C) Detailed typical wall section.**
- (D) Electrical plan, plumbing riser, and HVAC Details.**
- (E) Plot plan showing building “set-back” and drainage run-off direction.**
- (F) Plans and specifications shall meet requirements of IBC (International Building Code) and State of Arkansas Codes for current updates.**
- (G) All public buildings and structures shall comply with Arkansas State Ordinance 17-14-31 as applied to Seismic Zone Two (2)**

**If the project does not comply with the Zoning Code applicant must apply for a variance and comply with all the public notice requirements before a variance can be presented to the Board of Zoning and Adjustment.**

**I certify that the plans / project does not violate the Zoning Code or the Bill of Assurance. (signature)\_\_\_\_\_.**

**I also understand that failure to comply with any of the statements made in this application or failure to conform to the conditions of the approved permit could result in the revocation of the permit (initial)\_\_\_\_\_**

**All New Construction Permits will not be issued until all pertinent Zoning Code information is reviewed and approved by the Planning Commission. Additionally the Flood Plain Administrator will also review the property before the permit is issued by the building permit committee. There will be a fee for Flood Plain review.**

**When all of the above information has been provided, a permit will be issued and a number will be assigned to it.**